**UCSD SCHOOL OF MEDICINE**

**New MS3 Selective Course Proposal Form**

# A. Course Information

1. Selective Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Title must include the word “Selective”)*

2. Clerkship Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

@health Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Quarter(s) clerkship will be offered: Fall

Winter

Spring

Summer

4. Number of students allowed per quarter: Minimum Maximum

**B. Clerkship Organization –**

1. Scope and Objectives: Provide a detailed description of the proposed clerkship, including learning objectives.

2. Teaching Methods: What teaching methods will be employed to teach the clerkship?

3. Faculty and Instructors: *Course instructors must be familiar with the educational objectives of the course and be prepared for their roles in teaching and evaluation. They should receive a written copy of the course’s objectives and syllabus and receive clear guidance from the course director about their roles in teaching.*

1. Who will serve as faculty/instructors? Describe their role(s).
2. Will non-faculty members provide instruction? If so, which type (resident/interns, graduate students, community clinicians, other)? Describe their role(s).
3. How will faculty and non-faculty instructors receive guidance about their role? Will they receive any training on teaching and evaluation skills?
4. How will instruction by faculty and non-faculty instructors be monitored and assessed? Direct observation? Other methods? Describe.

4. Student Supervision and Clinical Observation: Identify who will supervise students in patient care settings. Will a relevant H&P be performed and observed? Describe the process? How will H&Ps and other cases seen by students be reviewed?

5. Policy on Medical Student Work Hours: *The School of Medicine requires: no more than 28 total continuous work hours with a maximum of 24 hours on-site/on-call, no more than 80 hours of on-site duty per calendar week, a minimum of 10 hours off between shifts, and at least one day in seven off as averaged over four weeks.*

How will student work hours be monitored to ensure compliance with this policy?

6. Evaluation of Students: How will you determine whether or not students have met the course objectives? What criteria will form the basis of the student assessment? When and how will students receive feedback on their performance?

7. Source Material: What textbooks, journals, readings, or other materials will be used or recommended?

8. Social Determinants of Health, Health Disparities, and/or Bias:*The conditions in which people are born and live including health-related behaviors, socioeconomic factors, and environmental factors (governmental policies, housing status, income, gender, and race/racism) affect a wide range of health outcomes for individuals and communities.*

Describe how this clerkship will address the ways in which the social determinants of health shape health inequities. Does it offer/advocate for potential solutions for creating equity? Provide examples.

**Return this completed form to** [**SOMelectives@health.ucsd.edu**](mailto:SOMelectives@health.ucsd.edu) **with your course syllabus.**